

## AOCMF AP Board Member

### Job description

**AOCMF searches:** *A highly motivated individual of regional repute and excellent scientific and clinical recognition regionally. The successful applicant would be a member of the AOCMF AP Board to contribute to all activities of the Board. The applicant needs to be able to work in a multi-cultural environment with no regional travel restrictions and is expected to have the vision to contribute to AOCMF and to help us set new standards and position AOCMF as a global leader in Craniomaxillofacial surgery.*

**Position** Member AOCMF AP Board

**Territory** Regional

**Reporting to** AOCMF AP Board

**Term** 3 years, renewable one term<sup>1</sup>

**Start date** 1 July 2019

**End date** 30 June 2022

#### Requirements

##### General

- Must – a CMF surgeon in active practice
- Must – Regional reputation and strong personal relationships / recognition regionally
- Desired - International experience e.g.; fellowship, faculty or research travel
- Desired - Is or has been a recognized member or officer on key national, regional, or Intl CMF associations
- Must - Good / clear communicator, good listener with the ability to work in multi-cultural environments
- Must - Good command of English Language
- Must - Is prepared to spend the equivalent of average 1 day per month on AOCMF / AO affairs
- Desired - Team player who can work together to achieve goals
- Must - Willing and prepared to travel regionally (no exclusions)

##### Education related

- Must - Active AOCMF faculty, preferred holding a position at an university or academic institution
- Desired - Recognized as excellent educator

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<sup>1</sup> Any Re-election shall follow the same procedure and rules as a regular election. If the person is nominated for re-election (currently or in the past holds the chair) a 2/3rd majority vote by the overall electorate is required. The longest extension possible for a re-elected chair is 3 years.

- Must - Highly motivated to contribute to build and maintain educational programs
- Must - Holds/held an AOCMF faculty or chairman position

#### R&D related

- Desired – Relevant Research experience
- Desired - Good scientific reputation regionally, supported by high quality academic publications, book etc.

#### Responsibilities

- To be a member of the AOCMF AP Board
- To ensure that the objectives of the AOCMF AP Board are achieved by fulfilling the duties of the Board
- To act in compliance with the bylaws and regulations of the AOF
- To comply to the AO Code of Ethics and Shared values
- To closely collaborate for the fulfillment of the tasks of the AP Specialty Board with the other members of the Board and the AOCMF management staff
- To accept and fulfill board members' tasks
- To participate and contribute to efficient & effective AOCMF AP Board meetings
- To prepare all necessary contributions and documentations connected therewith
- To ensure timely, fair, and transparent succession planning within AOCMF AP entities
- To help implementing AOCMF AP Board resolutions, and actions
- To report on the content of regional educational activities within AOCMF AP
- To ensure the avoidance of bias in faculty selection and rotation
- To support AOCMF management in the efficient & effective management of the course process
- To support the Course Planning (incl. Mid Term Plan) process
- To ensure compliance of AOCMF educational activities with the binding AOF rules, regulations and contractual obligations