

AOCMF Europe and Southern Africa (ESA) Board member representing the Mediterranean subregion

Job description

AOCMF seeks *A highly motivated individual of regional repute and excellent scientific and clinical recognition regionally. The successful applicant will be a member of the AOCMF Europe and Southern Africa (ESA) Board and contribute to all activities of the Board. The applicant must be able to work in a multi-cultural environment with no regional travel restrictions. The successful candidate is expected to have the vision to contribute to AOCMF, and to help set new standards to position AOCMF as a global leader in craniomaxillofacial surgery education and research.*

Position AOCMF ESA Board member

Territory Mediterranean subregion (Andorra, Cyprus, Gibraltar, Israel, Portugal, Spain)

Reporting to AOCMF ESA Board Chair

Term Three years (may run for reelection once)

Start date July 2019

End date June 2022

Requirements General

- Must be a current AOCMF member, preferably holding a position at a university or academic institution
- Must be an active AOCMF ESA faculty member with educational experience within the last five years from the Mediterranean subregion
- Must be a resident in the Mediterranean subregion
- Must be highly motivated to building and maintaining educational programs
- Must have national and regional networks and strong interpersonal skills
- Must be able and willing to work in a comprehensive, constructive and inclusive way with surgeons of different surgical backgrounds, including but not limited to oral and maxillofacial surgeons, plastic surgeons, otolaryngologists, head and neck surgeons, ophthalmic and oculoplastic surgeons, and neurosurgeons
- Must be willing and prepared to travel regionally (no exclusions)
- Must be a good communicator and listener with the ability to work in multicultural environments
- Must have good command of the English language
- Must be prepared to commit adequate time (eg one day per month) to AOCMF/AO Foundation affairs

In addition, she/he:

- Should have international experience (eg fellowship, faculty, or research travel)
- Should be a recognized member or officer of key national, regional, or international CMF associations
- Should be recognized as excellent educator
- Should have relevant research experience
- Should have a good scientific reputation regionally, supported by high-quality academic publications, books, etc.

Responsibilities

The member of the AOCMF ESA Board will:

- Ensure that the objectives of the AOCMF ESA Board are achieved by fulfilling the duties of the board
- Protect the interests of AOCMF ESA
- Act in compliance with AO Foundation bylaws and regulations
- Comply with the AO Foundation Code of Ethics and shared values
- Closely collaborate with other board members and AOCMF management staff to fulfill the tasks of the AOCMF ESA Board
- Accept and fulfill board tasks
- Participate in and contribute to efficient and effective AOCMF ESA meetings
- Prepare all necessary contributions and related documents
- Ensure timely, fair, and transparent succession planning within AOCMF Europe and Southern Africa entities
- Help implement AOCMF ESA Board resolutions and actions
- Report on the content of regional educational activities within AOCMF ESA
- Ensure impartiality in faculty selection and rotation
- Support AOCMF management in the efficient and effective management of the course process
- Support the course planning (including midterm planning)
- Ensure AOCMF educational activities' compliance with the binding AO Foundation rules, regulations, and contractual obligations