

## AOCMF Community Development Commission chair (AOCMF membership)

### Job description

AOCMF seeks	<i>A highly motivated individual with a dedication to sharing and encouraging ideas across professional and cultural boundaries. The successful candidate will lead the AOCMF Community Development Commission (CDC) to develop and manage a diverse worldwide network of surgeons. The successful candidate will be able to work in a multicultural environment and have the vision to lead and contribute to the AOCMF community. This person will help CDC set new standards to position AOCMF as a global community of experts in the field of craniomaxillofacial surgery.</i>
Position	Chair, AOCMF Community Development Commission
Territory	International
Reporting to	Chair, AOCMF International Board
Term	Three years (with option of reelection to one additional term)
Start date	July 1, 2020
End date	June 30, 2023
Requirements	<p>General</p> <ul style="list-style-type: none"><li>• Must be an active craniomaxillofacial surgeon (oral and maxillofacial, plastic surgery, otolaryngology, head and neck, neurosurgery or ophthalmologist), who is in a position of responsibility within her / his home clinic</li><li>• Must have a good regional and international reputation, strong interpersonal skills, and recognition as a leader.</li><li>• Be able and willing to work in a comprehensive, constructive and inclusive way with surgeons of different surgical backgrounds, including but not limited to oral and maxillofacial surgeons, plastic surgeons, otolaryngologists, head and neck surgeons, ophthalmic and oculoplastic surgeons and neurosurgeons.</li><li>• Must have international experience (eg, fellowship, faculty or research travel)</li></ul>

- Must have an excellent command of the English language
- Must be passionate about exploring new, innovative ways of engaging members in both the online space and in face-to-face situations
- Should have a strong reputation in both science and education (including international publications and faculty experience)
- Must be an active and contributing member of the AOCMF community
- Must be highly motivated to develop and manage interpersonal connections across professional specialties
- Must be a clear communicator and good listener and have the ability to work in multicultural environments
- Should be experienced in working with committees/boards
- Must be prepared to commit adequate time to community development-related tasks (at least three days a month)

## Responsibilities

Chair the AOCMF CDC, which has the following functions and duties:

- Define the AOCMF Community Development focus and priorities based on feedback from the community and on current trends in the field of craniomaxillofacial surgery (including reviewing and updating member benefit offerings).
- Act as editor in chief for the AOCMF open access journal, *CMTR Open*, providing strategic editorial leadership and management of peer-to-peer process.
- Represent AOCMF CDC within the AOCMF International Board.
- Coordinate all AOCMF CDC activities in conjunction with the AOCMF Community Development Manager.
- Advise the AOCMF International Board on matters related to community development, including online trends, member retention and engagement.
- Support AOCMF CDC budget planning (within the framework defined by AOCMF International Board).
- Submit AOCMF CDC budget to the AOCMF International Board for approval.
- Supervise and monitor AOCMF CDC projects (milestones and budget).
- Comply with the AO Foundation Code of Ethics and Conduct and the AO Shared Values.

## Compensation

- The chair of the AOCMF Community Development Commission currently receives an annual stipend as compensation for his/her efforts.
- The annual stipend compensates for all activities except reimbursement of travel/accommodation expenses and per diem for course faculty and course chair activities if such activities do not take place on the same day and same location of other AO activities.